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October 2017

Dear Parents and Carers

### **Year 4 Residential Visit to Lockerbie Manor**

Our Year 4 residential to Lockerbie Manor will take place on Wednesday 2<sup>nd</sup> to Friday 4<sup>th</sup> May **2018**.

The total cost of the visit is approximately **£180.00** per child; this includes full board accommodation, transport, instruction, activities, safety equipment and achievement certificates.

At Manor Adventure, fully trained, qualified instructors, with the support of school staff, provide a full programme of outdoor pursuits in a safe, controlled and secure environment

To secure your child's place we would require a **non-refundable** deposit of **£45.00** by Friday 20<sup>th</sup> October 2017. Further payments will be due by the following dates:

Thursday 30<sup>th</sup> November: £45.00  
Thursday 1<sup>st</sup> February: £45.00  
Thursday 1<sup>st</sup> March: £45.00

You may wish to pay off larger amounts or the full balance earlier than these dates, or alternatively, please feel free to contact the office to organise a manageable payment plan. Please be aware that we will not be able to confirm a place for your child on the residential if there is an outstanding debt to the school.

If you have any queries about this trip, please do not hesitate to contact school.

Yours faithfully

Year 4 Teachers

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### **Year 4 Residential Visit to Lockerbie Manor**

Name of Child.....Class.....

I would like my child to go on the Year 4 residential to Lockerbie Manor on Wednesday 2<sup>nd</sup> to Friday 4<sup>th</sup> May 2018 and enclose £45.00 **non-refundable** deposit.

Signed..... (Parent/Carer)

