

# **Ashfield Junior School Asthma Policy**

## **Introduction**

Ashfield Junior School is dedicated to ensuring that children with asthma can participate fully in all aspects of school life. This policy outlines the procedures and responsibilities for managing asthma in school, in line with guidance from the National College compliance document.

### **1. Procedures for Supporting Pupils**

- All children with asthma must have an Individual Healthcare Plan (IHP) completed by the class teacher, SENDco, or head teacher in consultation with parents. The IHP should include details of the child's asthma triggers, medication, and emergency contact information.
- IHPs must be updated at the beginning of each school year or whenever there are changes in the child's condition or treatment.

### **2. Medication Management**

- Parents are responsible for providing the school with up-to-date asthma medication, clearly labelled with the child's name and dosage instructions.
- Medication should be stored securely in the school office or a designated area in the classroom, accessible only to authorised staff.
- A record of medication administration must be kept, and parents should complete a Medical Administration Form for any medication to be given during school hours.

### **3. Emergency Response**

- In the event of an asthma attack, staff should follow the emergency action plan outlined in the child's IHP.
- The school will maintain a supply of emergency inhalers, which can be used if the child's own inhaler is not available. These inhalers can only be administered by trained staff members.
- Staff will receive regular training on recognising and responding to asthma attacks, including the use of emergency inhalers.

### **4. Communication with Parents**

- The school will provide regular updates to parents regarding their child's asthma management and any incidents that occur.
- Templates for letters to parents will be used to ensure clear communication and collaboration between the school and families.

### **5. Training and Awareness**

- The school will provide regular training for all staff on asthma management, including recognising symptoms and administering medication.
- Staff will be equipped to support pupils with asthma and respond to emergencies effectively.

### **6. Monitoring and Review**

- The effectiveness of this policy will be monitored regularly, and any incidents or concerns will be reviewed to ensure continuous improvement.
- The policy will be reviewed annually and updated as necessary to reflect changes in national guidelines or school procedures.